

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

The school board has delegated the responsibility for selection and evaluation of library/educational resources to the school's library media director and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first formal step in those procedures. If you wish to request reconsideration of school or library resources, please return the completed form to:

A committee will meet, discuss your request, reevaluate the material, and make a written recommendation to the superintendent and librarian. Final disposition authority to keep or remove a book or other material rests with the superintendent and the librarian. A letter explaining the decision will be sent to you in no more than 30 calendar days.

Name: _____ Date: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____
Do you represent: yourself? _____ an organization? (please specify) _____

1. Resource on which you are commenting:

_____ Book ___ Textbook _____ Video
_____ Display ___ Magazine _____ Library Program
_____ Audio Recording ___ Newspaper _____ Electronic Information
_____ Other _____

Title: _____
Author/Producer: _____

2. What/who brought this resource to your attention?
3. Have you examined/read the entire resource?
4. What concerns you about the resource? (Please be specific and use additional pages if necessary.)
What do you feel might be the result of reading this work?
5. For what age group would you recommend this work?
6. Are you aware of the judgment of this work by critics?
7. What do you believe is the theme or purpose of this work?
8. Are there resources you suggest to provide additional information and/or other viewpoints on this topic?
9. What would you prefer the school do about this material?
_____ Do not assign or recommend it to my child
_____ Withdraw it from all students
_____ Other (please specify)

Signature of Complainant _____ Date _____